



# TOWN of CHEEKTOWAGA

## Permit Application for Residential New Construction Projects

\_\_\_\_/\_\_\_\_/20\_\_\_\_  
Date of Application

\_\_\_\_\_  
Received By

\_\_\_\_\_  
Permit No.

**APPLICANT to COMPLETE the PINK PORTION !**

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_(\_\_\_\_)\_\_\_\_\_  
Daytime Phone No.

\_\_\_\_\_(\_\_\_\_)\_\_\_\_\_  
Cell Phone No.

\_\_\_\_\_  
Legal Address of Installation

Cheektowaga, NY 14\_\_\_\_  
email address @

\_\_\_\_\_  
Property Owner's Name

\_\_\_\_\_(\_\_\_\_)\_\_\_\_\_  
Daytime Phone No.

\_\_\_\_\_(\_\_\_\_)\_\_\_\_\_  
Cell Phone No.

\_\_\_\_\_  
Property Owner's Address

\_\_\_\_\_, \_\_\_\_  
City State Zip code

\_\_\_\_\_  
email address @

**PROJECT INFORMATION**

Check all that apply to your project. Additional required information checklist located on reverse side.

- Single Family Dwelling       Two Family Dwelling       Manufactured Home
- One Story       Two Story       Three Story ( sprinklered)       Townhouse

\_\_\_\_\_  
Name of General Contractor:

\_\_\_\_\_  
email address: @

\_\_\_\_\_  
General Contractor's Address:

\_\_\_\_\_  
City State Zip code Phone No. (\_\_\_\_)

Value of Construction: \$\_\_\_\_\_.00, Submission of a cost evaluation estimate/bid packet approved by owner/entity  
(not including interior fixtures and finishes or plumbing being done under separate permit).

**OWNER / AGENT'S CERTIFICATION**

Under penalties of perjury I, \_\_\_\_\_ am the owner of record, or have the permission of the owner of record, to perform the work herein; and that I have examined this application and verify that all information listed upon it is correct and accurately reflects all construction work being performed by myself as owner, or by above noted general contracting company of which I am the owner, or agent for.

\_\_\_\_\_  
Signature:

\_\_\_\_\_/\_\_\_\_/20\_\_\_\_  
Date:

**All associated electrical wiring and installation work is required to be inspected by one of the following:**

- Commonwealth Electrical Inspection Services, Inc. 716-207-0422 or 716-868-1062
- Atlantic Inland, 716-731-4748 • Niagara Frontier Inspection Agency, 716-276-1200

**PROVIDE THE REQUIRED SUPPLEMENTAL INFORMATION AS LISTED BELOW**

- Completed Owners Authorization (**see reverse side**).
- Certificates of Insurances NY States Workers Compensation Insurance (form C105.2, or U26.3)  
NY States Disability Benefits (form DB120.1) or waivers thereof.
- Written confirmation of licensed plumber.
- Approved sewer tap permit from the Town of Cheektowaga or  
Erie County sewer district 1. 3789 Walden Avenue Lancaster, NY 14086 (716) 684-1234.

**ADDITIONAL REQUIRED SUBMITTALS FOR CONSTRUCTED HOMES**

- Copy of property survey showing location of the proposed construction on the property.
- Res-check Energy Calculations.
- Completed Tree Removal Permit Application.
- Curb Cut Permit.
- 2 Sets of Construction Plans.
- Grading/Plot Plan.
- Subsurface Investigation Report (soil study).
- NYS Design Professional's Code review analysis.

**ADDITIONAL REQUIRED SUBMITTALS FOR MANUFACTURED HOMES**

- Manufactured Home Park work authorization.
- Manufactured Home Contractor's certification.
- Invoice with homes serial number, model number, model year, floor size, description, floor plan, pier print.
- Stamped Plan with Pier Foundation, Strapping and Drainage Details.
- Copy of Manufacturer's Installation Instructions (print or pdf)
- Site Plan.



# TOWN of CHEEKTOWAGA

## CONSTRUCTION SITE GUIDELINES

for all projects on private property within the Town of Cheektowaga

- ❖ Mobile equipment to work on site only between the hours of 7:00 A.M. and 7:00 P.M., Monday through Saturday. (Exception: hours extended if site or the portion under construction is a minimum of 1000 feet from any residence. In no case shall work continue past 9:00 P.M.)
- ❖ Power equipment to be used only between the hours of 7:00 A.M. and 7:00 P.M. Monday through Saturday. (Exception: hours extended where all work is within a fully enclosed building with no sound emanating beyond the building. (In no case shall the work continue past 11:00 P.M.)
- ❖ Dust control to be maintained at all times during construction. Methods to include water trucks and/or hose lines, calcium chloride, etc.
- ❖ Erosion control to be in place at all times during construction as approved by the NYSDEC and/or Town Engineer.
- ❖ Rodent control measures, including baiting and trapping, to be implemented as needed by a professional firm/individual under contract. Control to begin before the start of construction, if deemed necessary by the Town.
- ❖ Public roads to be cleaned at the end of each day or as needed by appropriate means, i.e. water truck, sweeper, etc.
- ❖ Sanitary facilities – Section 311 (porta-johns) – toilet facilities shall be provided for construction workers and such facilities shall be maintained in a sanitary condition. Construction worker toilet facilities of the non-sewer type shall conform to ANSI Z4.3. Facilities to be placed so as not to be a nuisance to any adjacent residences.
- ❖ Debris to be placed in dumpsters and the site checked at the end of each work day with all debris collected and placed in the dumpster.
- ❖ Secure the site, especially excavations, at the end of each workday to prevent access by children and others. Security shall be in the form of fencing, night watchman, boarding over, or any other means appropriate to prevent access.
- ❖ Noise and vibration must be minimized within close proximity to homes by the judicious selection of equipment and/or the prior establishment of intervening earthen berms.
- ❖ Any exterior lighting needed for security or special night work must be installed in such a manner to minimize nuisances to abutting properties. Use of lights with adjustable hoods or the use of glare shields must be utilized.