

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

The Town of Cheektowaga receives Community Development Block Grant (CDBG) entitlement funds from the U.S. Department of Housing and Urban Development (HUD). Through participatory agreements with the Villages of Depew and Sloan, Cheektowaga also administers a portion of its CDBG funds for those Villages.

Additionally, the Town of Cheektowaga participates in a Consortium with the Towns of Amherst and Tonawanda in order to meet certain regulatory requirements to allow the three towns to receive HOME entitlement grant funds. The Amherst-Cheektowaga-Tonawanda Consortium (A-C-T Consortium) must prepare a joint five year Consolidated Plan. The A-C-T HOME Consortium's five year Consolidated Plan establishes priorities, suggests programs and identifies resources for implementing the 2017 Annual Plan, the third year of the 2015-2019 five year plan. It provides a discussion of the institutional structure and public policies that are necessary to implement these priorities successfully. The housing needs assessment and market analysis presented in the Consortium Profile invokes a number of overriding themes under which the addressing of critical housing needs in the Consortium communities can be grouped:

#### Priority #1:

- Maintain and improve housing stock through rehabilitation, demolition and new construction for low-moderate income households.
- Rehabilitation of existing low-moderate income owner-occupied housing, including substantial rehabilitation.
- Rehabilitation of existing renter-occupied low income housing units.
- Weatherization Assistance Program to assist both low income homeowners and renters.
- Substantial Rehabilitation or Demolition of severely deteriorated housing occupied by low income homeowners and construct new housing.

#### Priority #2:

- Maintain the supply of decent and affordable existing and new rental housing and supportive elderly housing for low and very low income residents.
- Provide and increase affordable homeownership opportunities to low income households.

Priority #3:

- Provide for emergency shelter and service needs of the homeless.
- Address the housing and service needs of the at-risk population and others with special needs.
- Prevent or ameliorate neighborhood deterioration in areas where low income households and substandard conditions are concentrated.
- Provide historic preservation services that enhance the sense of place and quality of life in the community.

**2. Summarize the objectives and outcomes identified in the Plan**

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

**Community Development Objectives**

Housing

Maintain and increase the supply of affordable and accessible housing units through rehabilitation of existing units or construction of new.

Infrastructure

Prevent or reduce deterioration in neighborhoods through installation of new or replacement of deteriorated infrastructure such as streets, sidewalks, etc.

Public Facilities

The Towns and Villages have extensive park and recreation systems that need to be maintained and upgraded to have a positive impact on the quality of life of the residents.

Public Services

There are many direct, supportive and counseling services needed to improve the quality of life and mitigate and prevent problems for youth, senior citizens and families and individuals in need of assistance.

Economic Development

There is a need to foster redevelopment in the town's older neighborhood business districts and create/retain jobs for lower-income persons.

## Historic Preservation

There is a recognized need to preserve elements of local heritage and accomplish historic preservation within the town.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town has successfully implemented its prior year allocations of CDBG and HOME funds as shown in its annual Consolidated Annual Performance Evaluation Report (CAPER) that is submitted annually to HUD. It has succeeded in using those funds to assist hundreds of homeowners in extending the life of their homes, reducing the housing cost burden to low-moderate income residents and enhancing the quality of life for citizens of the Town of Cheektowaga and Villages of Depew and Sloan.

The Town also learned that there are limits to services we can provide and to funds we can expend. We have elected to establish smaller specialized programs like Emergency Repair Loan Program, Handicapped Accessibility Loan Program and Sump Pump and Inflow & Infiltration grants to extend the reach of the CDBG and HOME Grant funds. The Town has also applied for and received housing grant funds from New York State to further expand the reach of our programs.

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Citizens are encouraged to participate in the development of the Consolidated and Annual Plans, any substantial amendments to the Plans, and the Performance Report. This participation by low- and moderate-income persons, particularly those living in designated target areas and in areas where Community Development Block Grant funds are proposed to be used, and by residents of predominantly low and moderate income neighborhoods, (as defined by the Federal guidelines) is particularly encouraged as is the participation of all residents, including seniors, minorities and persons with disabilities.

#### **Citizen Participation Process**

Each town also invites residents of public and assisted housing developments to participate in the process of developing and implementing the Consolidated and Annual Plans.

In order to afford citizens, public agencies, and other interested parties a reasonable opportunity to examine its contents and to submit comments, the Towns will publish a summary of the proposed Consolidated and Annual Plan and a notice of availability of the document for public review in the Amherst BEE, the Cheektowaga BEE and the Ken-Ton BEE and the Pennysaver as a display advertisement

at least 30 days prior to its submission to the Department of Housing and Urban Development. Complete copies of the proposed Consolidated and Annual Plans will be available online as well as all Town libraries, the Amherst Planning Department, the Village Clerks' offices in Depew, Sloan, Kenmore and Williamsville and the Town Clerks' offices and on the Towns' websites. The summary will describe the contents and purpose of the Consolidated and Annual Plans, and will include a list of the locations where copies of the entire proposed Plans may be examined. In addition, the Towns provide a copy of the plan to citizen groups that request it and copies on disk to individuals.

Notice of a public hearing to be held during the development of the Annual and Consolidated Plan to invite public comments and inquiries will be placed in the legal sections of the Amherst BEE, the Cheektowaga BEE and the Ken-Ton BEE and the Pennysaver at least 10 days prior to the date of the hearing and as a display ad in these papers.

The Towns will consider any comments or views of citizens received in writing, or orally at the public hearings, during the preparation of the final Annual and Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final Annual and Consolidated Plan.

No such comments were received.

**This 2017 Draft Action Plan is based upon the Final HUD 2016 allocations for funding of \$905,897 and any increase or decrease in the actual funding of 5% or less is to be absorbed by the Housing Rehabilitation Programs.**

**5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No official public comments were received.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

N/A

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	CHEEKTOWAGA TOWNSHIP	Office of Community and Economic Development

Table 1 – Responsible Agencies

### Narrative

The actual allocation amount of Federal funds to be available in FY 2017 was unknown at the time the draft plan was issued so the prior year allocation of \$905,897 was used for the draft plan. The final allocation is based on community poverty, population and other factors established by the federal government. Accordingly, the Town of Cheektowaga utilized the actual award amount of \$905,897 from FY 2016 to estimate the current year Community Development Block Grant funding. Any increase or decrease in CDBG funds was to be absorbed in the Housing Rehabilitation Program. The HOME Investment Partnerships Grant funds to be allocated to the ACT HOME Consortium for 2017 were also unknown at the time of the draft plan. The Consortium has used the FY 2016 actual award of \$633,903 and is estimated to be shared by the three Towns -Amherst, Cheektowaga and Tonawanda. Any change in estimated funding will also be absorbed by the HOME Housing Rehabilitation activities in the Towns, particularly in the CHDO Acquisition/Rehab/Resale program for Cheektowaga.

When HUD issues the final allocations for the Town’s CDBG and HOME Consortium allocations, adjustments will be made to the Town’s CDBG and HOME rehabilitation program budget lines.

### Consolidated Plan Public Contact Information

The Town of Amherst Community Development administers the Amherst HOME Consortium allocation for the three towns of Amherst, Cheektowaga and Tonawanda. The Town's Community Development Department is responsible for the Consolidated Plan process in collaboration with the towns of Cheektowaga and Tonawanda along with the Erie County Consortium.

Citizens of the Town of Cheektowaga may contact the Director of the Office of Economic & Community Development at 275 Alexander Avenue, Cheektowaga, New York or by telephone at (716) 897-7200, option 5. Finally, the Department Director may be reached by email at [communitydevelopment@tocny.org](mailto:communitydevelopment@tocny.org). All questions and comments are encouraged.

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The Town of Cheektowaga's CDBG program is administered by the Town's Economic & Community Development Department.

The Town of Amherst is the "Participating Jurisdiction" or Lead Agency, for the ACT HOME Consortium which provides HOME grant funding to Cheektowaga. Cheektowaga's HOME funds will be administered through Amherst's Planning Department.

### **Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

Under a joint agreement, the ACT Consortium contracted with a consultant to help prepare the FY 2015-2019 Consolidated Plan for the Consortium, which identifies demographic statistics, poverty, housing issues and other local concerns which were used to develop this annual plan. As part of that process, staff members from the Town, the ACT Consortium and the consultant conducted consultations with officials from government, human service agencies, regional planning and transportation agencies, as well as many others, to identify needs of our community. The agencies from these consultations, and other local providers, will be part of the solutions to the needs of our citizens.

To strengthen the safety net in communities such as Cheektowaga where residents are struggling, the John R. Oishei Foundation created the Mobile Safety-Net Team Initiative to go into communities in the local area to assess how the effects of the downturn in the economy was impacting residents, help connect residents with the services they need, build relationships with service providers and gather information about human service needs. In Cheektowaga, the Mobile Safety-Net Team has connected the Town's Offices of Economic & Community Development, Youth & Recreation and Senior Departments with individuals, non-profit organizations, local schools and colleges to help understand and address the needs of the citizens in the Town. Through monthly meetings and sub-committees, the group continues to plan ways to address those needs. From food banks to job training, the group steadily looks to connect and not duplicate services available for Town residents. Where appropriate and feasible, the Town will coordinate its housing programs with services designed to assist low income households to break the cycle of poverty.

The Town of Cheektowaga has established a working relationship with numerous social and housing service providers and community groups which will serve as a foundation for coordination and cooperation in the implementation of its Consolidated Plan. Acknowledging that each agency and group plays a specific role in providing different types of services, the Towns will adhere to a policy of encouraging on-going communication, referrals and exchange of information among these entities. The

Town's Department of Economic & Community Development will continue its outreach to other entities as well, to garner the connections and resources needed to assist Town residents. These polices will allow the Town to serve as a catalyst to help ensure that the full range of appropriate resources are made known to provide a thorough and complete approach to meeting priority housing, social and health needs of low income persons and all residents of the Town.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Town of Cheektowaga and the HOME Consortium work with the Homeless Alliance of Western New York, our Continuum of Care for the homeless and at risk population of the area, to identify and meet the needs of this population and work to provide shelter and affordable, stable housing to prevent homelessness. The Town of Cheektowaga does not receive any ESG funding and any monetary assistance is through CDBG.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The Town of Cheektowaga does not receive ESG funding.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	BELMONT SHELTER CORP
	<b>Agency/Group/Organization Type</b>	Housing PHA Services-homeless Services-Education Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homeless Needs - Families with children Homelessness Needs - Veterans
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Belmont Housing Resources for WNY administers the Sec 8 housing assistance vouchers for Western New York. Their current waiting list of 7 years, approximately 22,000 applicants, has been suspended since July 2011 until current applicants are provided affordable housing in the area. The Town of Amherst, as lead agency for the Erie County PHA Consortium, oversees the monitoring of Belmont's Sec 8 program. Belmont Housing Resources for WNY provides information on types of counseling services needed by Cheektowaga residents. From credit counseling to foreclosure prevention, and refinancing to first-time homebuyers, Belmont will provide needed info to address participants housing concerns. They will advocate for victims of predatory lending practices, refinancing and foreclosure prevention scams, both in cases of existing homeowners attempting to refinance mortgages and new homebuyers in need of mortgages. Counseling is also available for Town residents with consumer credit issues with the Consumer Credit Counseling Services while referrals are made to the Western New York Law Center to arrange free legal services for the low-income families and elderly households facing mortgage foreclosure or credit issues.

2	<b>Agency/Group/Organization</b>	Lt. Col. Matt Urban Human Services Center of WNY
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-homeless Services-Education Services-Employment Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Homeless Needs - Families with children
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Discussions with staff that work in providing services is a strong indicator of factors affecting homeless, housing and other service groups, as well as services that will best serve those groups. Based on our discussions we will continue to fund CHDO acquisition, rehabilitation & resale activities in 2017. We have also added more Weatherization funding to combine such services with our rehab projects, thus meeting one of the areas identified in our citizen participation inquiries.

3	<b>Agency/Group/Organization</b>	The John R. Oishei Foundation
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment Services - Victims Foundation
	<b>What section of the Plan was addressed by Consultation?</b>	Anti-poverty Strategy Service Gaps
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The Mobile Safety Net meets monthly with member organizations to identify problems and solutions. Using information gained, the Town can better provide needed services and also seek coordination of effort. Group discussions led to a new HUB for services in one of the poorest neighborhoods of Town.

**Identify any Agency Types not consulted and provide rationale for not consulting**

Cheektowaga does not have any public housing within the Town.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Alliance of WNY	Avoiding homelessness

**Table 3 - Other local / regional / federal planning efforts**

**Narrative**

The Town of Cheektowaga does not receive ESG although we maintain a relationship with Erie County and the Homeless Alliance of WNY to address issues regarding those residents that may be at risk of homelessness or actually identified as homeless.

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

The Citizen Participation Plan sets forth the procedures and policies the Towns of Amherst, Cheektowaga and Tonawanda will use to encourage citizen participation in the development, operation and reporting of their annual Community Development Block Grants, HOME Investment Partnership Grant and the Consolidated Plan.

Citizens are encouraged to participate in the development of the Consolidated and Annual Plans, any substantial amendments to the Plans, and the Performance Report. This participation by low-and moderate-income persons, particularly those living in designated target areas and in areas where Community Development Block Grant funds are proposed to be used, and by residents of predominantly low and moderate income neighborhoods, (as defined by the Federal guidelines) is particularly encouraged as is the participation of all residents, including seniors, minorities and persons with disabilities.

Each town also invites residents of public and assisted housing developments to participate in the process of developing and implementing the Consolidated and Annual Plans. The Towns will provide copies of this Citizen Participation Plan upon request. In order to afford all interested parties a reasonable opportunity to examine its contents and to submit comments, the Towns will publish a summary of the proposed Consolidated and Annual Plan and a notice of availability of the document for public review in the Amherst BEE, the Cheektowaga BEE and the Ken-Ton BEE and the Pennysaver as a display advertisement at least 30 days prior to its submission to the Department of Housing and Urban Development. Complete copies of the proposed Consolidated and Annual Plans will be available online as well as all Town libraries, the Amherst Planning Department, the Village Clerks offices in Depew, Sloan, Kenmore and Williamsville and the Town Clerks' offices and on the Towns' websites. The summary describes the contents and purpose of the Consolidated and Annual Plans, and includes a list of the locations where copies of the entire proposed Plans may be examined. In addition, the Towns provide a copy of the plan to citizen groups that request it and copies on disk to individuals.

Notice of a public hearing to be held during the development of the Annual and Consolidated Plan to invite public comments and inquiries will be placed in the legal sections of these publications at least 10 days prior to the date of the hearing and as a display ad in these papers. Public

hearings in the Town of Amherst are conducted as part of regularly scheduled meetings and thus have a broader reach than would be experienced at separate meetings for the Annual Plan alone.

In addition, the Town sent letters to homeowner associations in the town inviting them to provide input on neighborhood needs and inviting members to the public hearings. Citizen input was also requested at community association meetings.

The Towns will consider any comments or views of citizens received in writing, or orally at the public hearings, during the preparation of the final Annual and Consolidated Plan. A summary of these comments or views, and a summary of any comments or views not accepted and the reasons therefore, shall be attached to the final Annual and Consolidated Plan.

No such written comments were received.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Residents of low-income part of town – Town Park & William St., Depew and Sloan seniors	Over 20 residents each meeting	Liked programs & took applications; need more accessibility	None	<a href="http://www.tocny.org/Departments/CommunityDevelopment.aspx">http://www.tocny.org/Departments/CommunityDevelopment.aspx</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
2	Letters	Community groups & non-profit providers	Limited - only 7 known community groups exist and 2 replied, as did 3 non-profit providers, and 3 town department providers	More rehab & accessibility programs, food banks, youth and senior programs	None	N/A
3	Monthly Group Meetings for Providers	Cheektowaga Oishei Mobil Safety-Net monthly meetings	12 -15 people each meeting	More transportation is needed for LMI residents; need to bring services to residents in need	None	<a href="http://www.msntwny.org">www.msntwny.org</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
4	Public Meeting	General Public	First public hearing at Town Board meeting of November 7, 2016. Second public hearing to be held January 17, 2017.	Citizens asked for more information on loan repayments and their use; one citizen requested changing loan terms to forgivable grants	Loan terms remain the same to provide for future loans	<a href="http://www.tocny.org/Departments/CommunityDevelopment.aspx">http://www.tocny.org/Departments/CommunityDevelopment.aspx</a>

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
5	Newspaper Ad	Non-targeted/broad community	Ad for public hearing in November 2016 and notice of availability of draft copy of plan to public on December 8, 2016; 2nd public notice Jan 5, 2017 for 2nd hearing January 17, 2017.	None	None	cheektowagabee.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of Comments Received	Summary of comments not accepted and reasons	URL (If applicable)
6	Internet Outreach	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing	Notice of public hearing, availability of draft Action Plan for review and the copy of the draft Plan and proposed projects are posted on the Town's main website under announcements	None	None	<a href="http://www.tocny.org/Departments/CommunityDevelopment.aspx">http://www.tocny.org/Departments/CommunityDevelopment.aspx</a>

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.420(b), 91.220(c) (1, 2)

#### Introduction

The Town of Cheektowaga draft Annual Action Plan was based on the prior year grant amount of \$916,326. Per HUD's final announcement of funding the Town is expected to receive \$905,897 in Community Development Block Grant funding for 2016 with an anticipated \$525,000 in program income from previous years rehabilitation and economic development activities. The Amherst, Cheektowaga, Tonawanda HOME Consortium will receive an estimated \$630,499 in 2016 HOME Investment Partnerships Grant funding with an anticipated \$210,166 to the Town of Cheektowaga and an additional \$20,000 is expected to be earned in program income from previous years HOME rehabilitation, homebuyer and acquisition rehabilitation activities (as lead agency for the A-C-T Consortium, the Town of Amherst reports the projects for HOME dollars in its Annual Action Plan). The Town of Cheektowaga has been awarded a \$450,000 New York State Affordable Housing Grant to match the CDBG and HOME funding allocated to its housing rehabilitation program; the Town expects to use the final remaining \$182,000 to fund housing rehabilitation this program year.

**Anticipated Resources**

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	905,897	425,000	0	1,330,897	3,113,414	We anticipate receiving \$905,897 from HUD.

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The Town of Cheektowaga has been awarded a New York State Affordable Housing Corporation Grant that offers eligible single family homeowners a forgivable grant amount toward the rehabilitation of their home. The grant matches the Town's CDBG or HOME rehabilitation funds 60%/40%. 60% of the costs of eligible rehabilitation costs are deemed a forgivable loan from NYS AHC; the remaining 40% of the costs are provided through a HOME or CDBG loan. The HOME balance of any loan is a 0% interest, principal deferred loan to be repaid at sale or transfer of the property or if the homeowner no longer permanently resides in the home. The CDBG loan is either a 0% or 1.5% interest principal pay back loan. The type of matching loan is dependent on the income level of the household.

The Town has also been awarded a grant of \$250,000 from the State of New York for addressing Zombie properties in the Town. Funds will be used to take preventative measures of homeowner counseling, code enforcement and linkage to HUD rehabilitation program loans.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

N/A – None.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Residential Rehab-Owner-Occupied	2015	2019	Affordable Housing		Residential Rehab-Single Family Owner-Occupied	CDBG: \$292,500	Homeowner Housing Rehabilitated: 26 Household Housing Unit
2	Residential Rehab-Rental	2015	2019	Affordable Housing		Residential Rehab-Multi-Family Owner-Occupy & Rent	CDBG: \$0	Rental units rehabilitated: 0 Household Housing Unit
3	Residential Rehab-Emergency Program	2015	2019	Affordable Housing		Resident Rehab-Owner or Rental-Occupy Emergency Loan	CDBG: \$78,000	Homeowner Housing Rehabilitated: 13 Household Housing Unit
4	Provide Weatherization Assistance	2015	2019	Affordable Housing		Resident Rehab-Owner or Rental-Occupy Weatherization	CDBG: \$69,000	Homeowner Housing Rehabilitated: 30 Household Housing Unit
5	Provide Sump Pump Assistance	2015	2019	Affordable Housing		Residential Rehab-Single Family Owner-Occupied Residential Rehab-Multi-Family Owner-Occupy & Rent	CDBG: \$12,000	Homeowner Housing Rehabilitated: 10 Household Housing Unit
6	Provide Assistance to the Disabled	2015	2019	Non-Homeless Special Needs		Provide Assistance to Disabled Persons	CDBG: \$6,000	Homeowner Housing Rehabilitated: 1 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
7	Provide Assistance to Secure Affordable Housing	2015	2019	Affordable Housing		Provide Assistance to Secure Affordable Housing	CDBG: \$34,000	Direct Financial Assistance to Homebuyers: 5 Households Assisted
8	Housing Counseling	2015	2019	Affordable Housing		Housing Counseling	CDBG: \$11,000	Public service activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
9	Public Services-Summer Day Camp & Employment Services	2015	2019	Non-Housing Community Development		Public Services-Youth Srvcs, Food Pantry, Jobs Train	CDBG: \$30,000	Public service activities other than Low/Moderate Income Housing Benefit: 40 Persons Assisted
10	Public Services-Senior Services & Transportation	2015	2019	Public Services		Public Services-Senior Services & Transportation	CDBG: \$9,000	Public service activities other than Low/Moderate Income Housing Benefit: 1500 Persons Assisted
11	Public Services-Youth Services, Food Pantry, Jobs, Crime	2015	2019	Public Services	Cedargrove Heights Walden Avenue Pine Hill/Genesee St.	Public Services-Youth Services, Food Pantry, Jobs Train	CDBG: \$33,000	Public service activities other than Low/Moderate Income Housing Benefit: 4990 Persons Assisted
12	Public Infrastructure	2015	2019	Non-Housing Community Development	Depew Sloan	Public Infrastructure & Improvements	CDBG: \$75,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1870 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
13	Economic Development	2015	2019	Non-Housing Community Development		Economic Development-Rehab, Direct Technical Assistance	CDBG: \$104,166	Jobs created/retained: 3 Jobs Businesses assisted: 1 Business Assisted

Table 6 - Goals Summary

### Goal Descriptions

1	Goal Name	Residential Rehab-Owner-Occupied
	Goal Description	
2	Goal Name	Residential Rehab-Rental
	Goal Description	
3	Goal Name	Residential Rehab-Emergency Program
	Goal Description	
4	Goal Name	Provide Weatherization Assistance
	Goal Description	
5	Goal Name	Provide Sump Pump Assistance
	Goal Description	
6	Goal Name	Provide Assistance to the Disabled
	Goal Description	
7	Goal Name	Provide Assistance to Secure Affordable Housing
	Goal Description	

<b>8</b>	<b>Goal Name</b>	Housing Counseling
	<b>Goal Description</b>	
<b>9</b>	<b>Goal Name</b>	Public Services-Summer Day Camp & Employment Services
	<b>Goal Description</b>	
<b>10</b>	<b>Goal Name</b>	Public Services-Senior Services & Transportation
	<b>Goal Description</b>	
<b>11</b>	<b>Goal Name</b>	Public Services-Youth Services, Food Pantry, Jobs, Crime
	<b>Goal Description</b>	
<b>12</b>	<b>Goal Name</b>	Public Infrastructure
	<b>Goal Description</b>	
<b>13</b>	<b>Goal Name</b>	Economic Development
	<b>Goal Description</b>	

**Table 7 – Goal Descriptions**

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

The proposed projects for the estimated allocation of 2017 CDBG and HOME funds have been determined through citizen participation, community outreach, Town department, neighborhood organizations' and non-profit agencies' requests for funding based upon the goals and objectives of the 2015-2019 Consolidated Plan.

#	Project Name
1	Residential Rehabilitation - Single Family Owner-Occupied
2	Residential Rehabilitation - Multi-Family Owner-Occupied
3	Residential Rehabilitation - Emergency Loan Program
4	Weatherization
5	Residential Rehabilitation - Sump Pump Grant
6	Residential Rehabilitation - Enhanced Sump Pump Inflow & Infiltration Grant
7	General Program Administration
8	Program Delivery Expenses - CDBG Rehabilitation
9	Residential Rehabilitation - Handicapped Accessibility Program
10	First Time Homebuyer Assistance
11	Housing Counseling
12	Summer Day Camp
13	Senior Services
14	Police Foot Patrols
15	Economic Development
16	Village of Sloan - Sewer Improvements
17	Village of Depew - Drainage & Sewer Improvements
18	Village of Depew - Sidewalks

**Table 8 – Project Information**

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The 2017 projects meet the criteria set forth by the Town in its five year Consolidated Plan and the needs identified in the priorities of the plan.

## AP-38 Project Summary

### Project Summary Information

<b>1</b>	<b>Project Name</b>	Residential Rehabilitation - Single Family Owner-Occupied
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab-Owner-Occupied
	<b>Needs Addressed</b>	Residential Rehab-Single Family Owner-Occupied
	<b>Funding</b>	CDBG: \$292,500
	<b>Description</b>	Low-interest and no-interest principal repayment loans as well as deferred interest free loans to low-moderate income homeowners to undertake necessary repairs to their homes. Single Family Owner-Occupied Residential Rehabilitation for 2017 will be accomplished with CDBG entitlement funds and furthered with \$285,000 of anticipated CDBG rehab revolving loan funds received. The Town's NYS AHC Grant will supplement the funding in target areas. The 2017 CDBG decrease in the final allocation was absorbed in this CDBG rehab funding category.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 26 households will benefit from this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation for needed repairs to bring properties to code and provide safe secure housing units.
<b>2</b>	<b>Project Name</b>	Residential Rehabilitation - Multi-Family Owner-Occupied
	<b>Target Area</b>	

	<b>Goals Supported</b>	Residential Rehab-Owner-Occupied Residential Rehab-Rental
	<b>Needs Addressed</b>	Residential Rehab-Multi-Family Owner-Occupy & Rent
	<b>Funding</b>	CDBG: \$0
	<b>Description</b>	Low-interest and no-interest principal repayment loans as well as deferred interest free loans to low-moderate income homeowners to undertake necessary repairs to their homes. Multi-Family Owner-Occupied Residential Rehabilitation for 2017 will be accomplished with prior year unused CDBG entitlement funds. The Town's NYS AHC Grant will supplement the funding in target areas.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 0 households will benefit from this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation for needed repairs to bring properties to code and provide safe secure housing units.
<b>3</b>	<b>Project Name</b>	Residential Rehabilitation - Emergency Loan Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab-Emergency Program
	<b>Needs Addressed</b>	Resident Rehab-Owner or Rental-Occupy Emergency Loan
	<b>Funding</b>	CDBG: \$78,000

	<b>Description</b>	Low interest and no-interest principal repayment loans as well as deferred interest free loans to low-moderate income homeowners to provide for the repair or replacement of certain elements (e.g., roofing, plumbing/sewer, heating, electrical systems) of a housing unit in emergency situations that impair the health and safety of the resident(s). Owner-Occupied and Rental-Occupied Emergency Loan Program for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 13 households will benefit from this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation for needed repairs to bring properties to code and provide safe secure housing units.
<b>4</b>	<b>Project Name</b>	Weatherization
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Weatherization Assistance
	<b>Needs Addressed</b>	Resident Rehab-Owner or Rental-Occupy Weatherization
	<b>Funding</b>	CDBG: \$69,000
	<b>Description</b>	The Town's contract with Supportive Services Corporation or other non-profit corporation to provide energy audits for Town and Village residents. Any inefficiency identified in the audit may be eligible for grant funded work items such as insulation, caulking, or newer energy-efficient appliances. Weatherization Services for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 30 households will benefit from this program.

	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation for needed repairs to improve energy efficiency in housing units.
5	<b>Project Name</b>	Residential Rehabilitation - Sump Pump Grant
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Sump Pump Assistance
	<b>Needs Addressed</b>	Resident Rehab-Owner-Occupy Sump-Pump Grant Program
	<b>Funding</b>	CDBG: \$12,000
	<b>Description</b>	Provide grants of up to \$1,200 to owner-occupants to provide funding for specifications, bid/estimates and installation of proper sump crock, pump, discharge, and code-mandated electrical and smoke/co detection devices; grants for up to \$4,400 are also available when need exceeds sump pump only. Grants for 2017 will be accomplished with entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approx. 10 households will benefit from this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation to prevent sewage back-up and storm overflow.
6	<b>Project Name</b>	Residential Rehabilitation - Enhanced Sump Pump Inflow & Infiltration Grant
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Sump Pump Assistance
	<b>Needs Addressed</b>	Resident Rehab-Owner-Occupy Sump-Pump Grant Program
	<b>Funding</b>	CDBG: \$0

	<b>Description</b>	Provide grants of up to \$4,400 to owner-occupants to provide funding for specifications, bid/estimates and installation of proper sump crock, pump, discharge, and code-mandated electrical and smoke/co detection devices; and other I&I resolutions beyond sump pump. Grants for 2017 will be accomplished with entitlement funds from prior year unused funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approx. 0 households will benefit from this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation to prevent sewage back-up and storm overflow.
<b>7</b>	<b>Project Name</b>	General Program Administration
	<b>Target Area</b>	
	<b>Goals Supported</b>	
	<b>Needs Addressed</b>	
	<b>Funding</b>	CDBG: \$266,179
	<b>Description</b>	Administration staff costs, fringe benefits, supplies and equipment, training, audit costs, etc. associated with planning and oversight, reporting and implementation of mandated HUD programs. General Program Administration for 2017 will be accomplished with CDBG entitlement funds of \$250,345 and \$15,834 of anticipated CEDC revolving loan funds received.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	

	<b>Planned Activities</b>	
<b>8</b>	<b>Project Name</b>	Program Delivery Expenses - CDBG Rehabilitation & Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab-Owner-Occupied Residential Rehab-Rental Residential Rehab-Emergency Program Provide Weatherization Assistance Provide Sump Pump Assistance Provide Assistance to the Disabled Economic Development
	<b>Needs Addressed</b>	Residential Rehab-Single Family Owner-Occupied Residential Rehab-Multi-Family Owner-Occupy & Rent Resident Rehab-Owner or Rental-Occupy Emergency Loan Resident Rehab-Owner or Rental-Occupy Weatherization Resident Rehab-Owner-Occupy Sump-Pump Grant Program Provide Assistance to Disabled Persons Provide Businesses with Rehab and Direct Technical Assistance
	<b>Funding</b>	CDBG: \$233,602
	<b>Description</b>	Administration staff costs, fringe benefits, supplies and equipment, training, etc. associated with program delivery and implementation of residential rehabilitation and economic development activities implemented under eligible HUD activities. Program Delivery for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	55 Low to Moderate Income Households will be assisted.

	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	
<b>9</b>	<b>Project Name</b>	Program Delivery Expenses - CDBG Rehabilitation
	<b>Target Area</b>	
	<b>Goals Supported</b>	Residential Rehab-Owner-Occupied Residential Rehab-Rental Provide Assistance to the Disabled
	<b>Needs Addressed</b>	Residential Rehab-Single Family Owner-Occupied Residential Rehab-Multi-Family Owner-Occupy & Rent Provide Assistance to Disabled Persons
	<b>Funding</b>	CDBG: \$14,950
	<b>Description</b>	Environmental testing costs associated with program delivery and implementation of residential rehabilitation and economic development activities implemented under eligible HUD activities. Program Delivery for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	16 Low to Moderate Income Households will be assisted.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	
<b>10</b>	<b>Project Name</b>	Residential Rehabilitation - Handicapped Accessibility Program
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Assistance to the Disabled
	<b>Needs Addressed</b>	Provide Assistance to Disabled Persons

	<b>Funding</b>	CDBG: \$6,000
	<b>Description</b>	The Town will provide a 0% interest, deferred payment loan of up to \$5,000 for residents to make accessibility modifications to their homes. Improvements currently include only the installation of ramps but later we may include accessible bathrooms, kitchens, doorway, or ingress/egress modifications, if need is determined.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1 home will be modified for accessibility through this program.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Housing Rehabilitation to allow handicapped homeowners easier accessibility.
<b>11</b>	<b>Project Name</b>	First Time Homebuyer Assistance
	<b>Target Area</b>	
	<b>Goals Supported</b>	Provide Assistance to Secure Affordable Housing
	<b>Needs Addressed</b>	Provide Assistance to Secure Affordable Housing
	<b>Funding</b>	CDBG: \$34,000
	<b>Description</b>	Funds may be available to provide 0% deferred loans to first-time home buyers for closing cost and down payment assistance. CDBG entitlement funds have been set aside in 2017 for this project.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 5 first time homebuyers will be assisted in Cheektowaga
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan

	<b>Planned Activities</b>	Up to \$6,000 will be available for closing cost assistance to eligible first time homebuyers throughout the Town of Cheektowaga and Villages of Depew (west of Transit Road) and Sloan.
<b>12</b>	<b>Project Name</b>	Housing Counseling
	<b>Target Area</b>	
	<b>Goals Supported</b>	Housing Counseling
	<b>Needs Addressed</b>	Housing Counseling
	<b>Funding</b>	CDBG: \$11,000
	<b>Description</b>	The Town contracts with HUD-certified housing counseling agencies to provide one-on-one counseling with low-moderate income eligible residents with housing issues, credit/financial issues, apartment searches, tenant-landlord issues, fair housing issues, first-time homebuyer information, etc. The Town also provides referrals to existing mortgage-foreclosure services with other non-profits. Housing Counseling for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 100 households will be assisted in 2017
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Residents will be provided information to obtain and retain affordable housing in Cheektowaga.
<b>13</b>	<b>Project Name</b>	Summer Day Camp
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services-Summer Day Camp & Employment Services
	<b>Needs Addressed</b>	Public Services-Summer Day Camp & Employment Services
	<b>Funding</b>	CDBG: \$30,000

	<b>Description</b>	The Town of Cheektowaga Youth and Recreation Department offers a Summer Day Camp Program which provides structured recreational activity for youth ages 4-12 throughout the summer season. Through our program, tuition assistance is offered to low-moderate income residents. In addition, a local non-profit corporation hopes to offer employment services to area residents seeking to better their employment opportunities. Summer Day Camp tuition assistance for 2017 will be accomplished with CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 40 children will be provided tuition assistance to attend camp at reduced or no cost.
	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Children attend recreational, educational, and enrichment activities.
<b>14</b>	<b>Project Name</b>	Senior Services
	<b>Target Area</b>	
	<b>Goals Supported</b>	Public Services-Senior Services & Transportation
	<b>Needs Addressed</b>	Public Services-Senior Services & Transportation
	<b>Funding</b>	CDBG: \$9,000
	<b>Description</b>	Funding will pay for the cost of a part-time outreach assistant who will perform needs assessment services in order to assist elderly residents with various issues and problems and link them to the appropriate agencies and service providers. Senior Services will be accomplished with 2017 CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,500 seniors will receive assistance under this program.

	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Seniors will gain knowledge to assist them in living a healthy, happy life.
15	<b>Project Name</b>	Senior Services – Village of Depew
	<b>Target Area</b>	Village of Depew
	<b>Goals Supported</b>	Public Services-Senior Services & Transportation
	<b>Needs Addressed</b>	Public Services-Senior Services & Transportation
	<b>Funding</b>	CDBG: \$41,000
	<b>Description</b>	Funding will pay for the cost of operating the Senior Center and providing recreation and van services for Village residents. Costs may include wages, fringe benefits and consultants providing recreation and van services as well as utility, van and recreation supplies and equipment to provide enrichment and social contacts between and link them to the appropriate agencies and service providers. Senior Services will be accomplished with 2017 CDBG entitlement funds.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,500 seniors will receive assistance under this program.
	<b>Location Description</b>	Village of Depew
	<b>Planned Activities</b>	Seniors will remain engaged and gain knowledge to assist them in living a healthy, happy life.
16	<b>Project Name</b>	Police Foot Patrols
	<b>Target Area</b>	Cedargrove Heights Walden Avenue Pine Hill/Genesee St.
	<b>Goals Supported</b>	Public Services-Youth Services, Food Pantry, Jobs, Crime
	<b>Needs Addressed</b>	Public Services-Youth Services, Food Pantry, Jobs Train

	<b>Funding</b>	CDBG: \$33,000
	<b>Description</b>	Implementation of Community Policing-based program consisting of additional foot, bicycle, and K-9 patrols designed to prevent blighted conditions and rising crime levels in target neighborhoods. Improvement of quality of life in specific targeted neighborhoods of Cedargrove Heights, Genesee Street, and Walden Avenue Neighborhoods.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 2,500 People Assisted
	<b>Location Description</b>	Cedargrove Heights, Genesee Street, and Walden Avenue neighborhoods
	<b>Planned Activities</b>	Additional foot and bicycle patrols are provided for designated target neighborhoods in the Town.
15	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development-Rehab, Direct Technical Assistance
	<b>Funding</b>	CDBG: \$104,166
	<b>Description</b>	The Town will provide a low-interest loan of variable duration and training to microenterprises that are in need of working capital to establish or sustain their business operation within the Town. The Town will also provide low interest loans to assist businesses that promise to hire low-moderate income workers, training them if necessary to fulfill the requirements of the position.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 Business Assisted With 3 Low-Mod Jobs Created/Retained.

	<b>Location Description</b>	Town-Wide, Villages of Depew (west of Transit Road) and Sloan
	<b>Planned Activities</b>	Provide financial assistance to small and medium sized business locating, relocating, or expanding into the Town.
<b>16</b>	<b>Project Name</b>	Village of Sloan - Capital Improvements
	<b>Target Area</b>	Sloan
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Public Infrastructure & Improvements
	<b>Funding</b>	CDBG: \$37,500
	<b>Description</b>	There is a high demand for replacing and improving aging infrastructure in the Village of Sloan.
	<b>Target Date</b>	3/31/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 1,270 Persons Assisted this fiscal year.
	<b>Location Description</b>	Low-Mod Areas in the Village of Sloan
	<b>Planned Activities</b>	Capital Improvements To Community Center.
<b>17</b>	<b>Project Name</b>	Village of Depew - Sidewalks
	<b>Target Area</b>	Depew
	<b>Goals Supported</b>	Public Infrastructure
	<b>Needs Addressed</b>	Public Infrastructure & Improvements
	<b>Funding</b>	CDBG: \$59,000
	<b>Description</b>	There is a high demand for replacing aging infrastructure in the Village of Depew. Wherever possible, replacement projects will be done by Village employees while other projects will be done through private contractors.

<b>Target Date</b>	3/31/2018
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Approximately 600 Persons Assisted this fiscal year.
<b>Location Description</b>	Low-Mod Areas in the Village of Depew– Bigelow Place & Rutherford Place
<b>Planned Activities</b>	Installation of new sidewalks in low to moderate areas of the Village of Depew utilizing Village employees and private contractors.

## **AP-50 Geographic Distribution - 91.420, 91.220(f)**

### **Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed**

The Town of Cheektowaga encompasses approximately 70 square miles with the City of Buffalo adjacent on its west side, West Seneca on the south, Transit Road on the east, and the Town of Amherst on the north. There are no complete census tracts in the Town that fall above 51% low-mod income so the Town uses the upper quartile of low-mod concentration for its eligibility guide for Federal assistance. The highest concentration of low-mod households and minority households can be found in the western portion of the Town, both north and south, consisting of the Genesee/Pine Ridge and Eggert Road/Delavan Street areas. This is the older portion of the Town that borders on the City of Buffalo and has the higher number of affordable housing units, both owner-occupied and rental, as well. Cedargrove just south of Route 33 is another area of low income concentration. As the population ages in the Town other pockets of low-mod income in the elderly households become evident throughout the Town in many of the established "higher income" neighborhoods which is why some of the projects are directed town wide. Finally, certain census tracts in the Villages of Depew and Sloan are also designated low-income.

Certain funds have been allocated to the areas designated, resulting in the distribution of funds shown in the table below. However, the largest portion of funds are allocated to the rehabilitation loan programs which are available town-wide and based on first-come, first served residents; accordingly, some will actually occur in the targeted areas below, thus increasing the percentages for actual funds expended.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Cedargrove Heights	0
Walden Avenue	4.81%
Pine Hill/Genesee St.	4.81%
Depew	7.51%
Sloan	2.82%

**Table 9 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

The targeted areas receive special designations and the highest percentage of assistance as they have the oldest housing stock which requires additional costs to upgrade and maintain. The highest percentages of households with low-moderate income are also concentrated in this area of the Town.

The Villages of Depew and Sloan are designated funds under an allocation agreement with the Town of

Cheektowaga which includes them in the request for funds from HUD. The funds are shared in proportion of citizens in each village. These funds are only eligible in the Village of Depew located in Cheektowaga west of Transit Road.

### **Discussion**

The Town of Cheektowaga has 6 target areas set up. The percentage of funds allocated to each target area is as follows:

- Cedargrove Heights 0%
- Walden Avenue 4.81%
- Pine Hill/Genesee Street 4.81%
- Depew 7.51%
- Sloan 2.82%

The remaining funds will be used town-wide.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The Town of Cheektowaga recognizes that housing programs by themselves will not eliminate or reduce poverty. Subsidized programs such as targeted in the Consortium Consolidated Plan can free up cash resources for living necessities, but these programs alone cannot raise a household above the poverty level.

### **Actions planned to address obstacles to meeting underserved needs**

The Town of Cheektowaga knows that there is a large need for affordable rental housing in the Town that it cannot address with limited CDBG and HOME grant dollars. The Town of Amherst acts as lead PHA for the Erie County PHA Consortium. In this capacity, it contracts with Belmont Housing Resources for WNY to administer the Section 8 rent subsidy programs in Erie County. The Erie County PHA has established an Action Plan for the Family Self-Sufficiency Program. This program provides rent subsidies to eligible households in concert with other social services and programs on terms that encourage personal responsibility leading to financial independence.

Transportation is another unmet need for citizens. As a suburban community, the Town of Cheektowaga is a vehicle necessary community for many of its residents. Over half the area of the Town is not serviced by public transportation. To offset this deficiency, the Town has worked with its Senior Department to provide vans and handicapped accessible vans for its elderly who often are without means to access services, groceries and recreation. CDBG funds have been used to acquire vans for senior transportation and will do so again in the future.

The growth of businesses and jobs is vital to the success of a community. The Cheektowaga Economic Development Corp. (CEDC) has assisted businesses to grow, expand and provide new jobs to lower income area residents by providing working capital loans from a revolving loan fund established with prior years' CDBG funds. In recent years, the CEDC has had little request for the funding and the HUD regulations proved to be too cumbersome for small business to accommodate. For future years, the CEDC hopes to develop a Micro-Enterprise Loan Program which, with accompanying technical assistance, could better help new businesses develop in the town. The Town of Cheektowaga Supervisor is also a member of the board of the Erie County Industrial Development Agency (ECIDA) which provides larger loans for businesses who can better prove job growth.

In addition, Erie County's work force development offices and BOCES I provide training and employment opportunities to economically disadvantaged adults who need training and job skills to secure employment or to dislocated workers who are economically disadvantaged.

Employment opportunities may be available for Community Development projects under the Section 3 requirement. Section 3 provides for preference to be given to a contractor who meets requirements for

Section 3 certification by agreeing to hire low-income Town residents for that project. The Town advises contractors working on projects funded with CDBG and HOME funds to post any job opening in the area of work and with agencies serving low-income families.

The bank financing for home repair loans for low- and moderate- income persons reduces the amount of their disposable income with the potential of placing the low- and moderate- income person into poverty. Therefore, the Town of Cheektowaga offers low- or no-interest loans to low- and moderate-income persons to make house improvements, with affordable monthly payments or the potential for repayment upon sale of the house.

The Town of Cheektowaga Youth & Recreation and Senior Departments provides community services to both young and old in the Town. From sports and skating at the Town's recreation facilities to community activities at Town parks, to volunteer opportunities and social development for youth, these Departments seeks to enrich the lives of Town residents. Counseling programs and linkages to other agencies are available to link families and seniors to other agencies that can assist in all areas of life.

### **Actions planned to foster and maintain affordable housing**

The primary use of CDBG and HOME grant dollars is the rehabilitation of owner-occupied single and multi-family dwellings (4 units or less). Through a variety of programs, from moderate and major rehab, to handicapped accessibility and emergency rehabs (for dire need for replacement of heating, electrical, plumbing, and roofing systems), the Town of Cheektowaga seeks to make homes safe and warm for its residents.

The Town's rehabilitation program helps reduce the costs of occupancy for residents participating in our programs. The ability to maintain a home in good condition, with major systems functioning well, allows homeowner funds to be used for necessities and other activities. The Weatherization Program reduces heating and air conditioning costs, a major burden for Western New York families.

### **Actions planned to reduce lead-based paint hazards**

The Town of Cheektowaga will continue to undertake the following action to control lead based paint hazards for properties which are rehabilitated under its moderate and major housing rehab programs during the upcoming Fiscal Year. Houses built prior to 1978 showing deteriorated paint surfaces, exterior and interior, will be tested and if lead based paint is found it will be addressed. The Town monitors lead training of contractors and requires lead-safe work practices in its work specifications. Also, the Community Development office will continue to notify contractors of new education/training opportunities offered during the year for the federally required interim control procedures.

### **Actions planned to reduce the number of poverty-level families**

The Town of Cheektowaga recognizes that housing programs by themselves will not eliminate or reduce

poverty. Subsidized programs such as targeted in the Consortium Consolidated Plan can free up cash resources for living necessities, but these programs alone cannot raise a household above the poverty level. The Town Community Development Department has worked with the Oishei Foundation's Mobile Safety Net to provide links to other community service agencies in the area to provide awareness of and access to services from food pantries to job training available in the Town..

### **Actions planned to develop institutional structure**

The Town continues to obtain training for staff in the Economic & Community Development Department to better enhance the skills of its staff. Because of the limited number of staff, more cross training of staff will be necessary. The Department has recently sought to add the position of Planner to support our ongoing rehabilitation and economic development programs and to better foster citizen participation and outreach to citizens, thus better meeting the HUD regulatory requirements for participation of LMI residents in our program.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

#### **Discussion**

The Town of Cheektowaga, in connection with its partners at the ACT Consortium, understands the importance of coordination between public and private housing and social service agencies, have developed the Consolidated Plan through consultation and cooperation with such agencies. In doing so, the Towns have established a working relationship with numerous social and housing service providers which will serve as a foundation for coordination and cooperation in the implementation of its Consolidated Plan. Acknowledging that each agency plays a specific role in providing different types of services, the Towns will adhere to a policy of encouraging on-going communication, referrals and exchange of information among these agencies. Such a policy will allow the Towns to serve as catalysts to help ensure that the full range of appropriate resources are made known and available to service agencies in order to provide a thorough and complete approach to meeting priority housing, social and health needs of low income persons.

The Cheektowaga Department of Senior Services is operated by 6 full-time, 25 part-time employees and numerous senior volunteers. On 24-hour call with the Cheektowaga Police Department, the team provides assistance for any emergency that arises with our elderly residents. A full program of outreach services, referrals and recreational activities are available for residents. The Department also works with thirty-five senior citizen groups throughout the Town that are located in churches, schools and libraries and serve seniors in the local neighborhoods. It acts as a facilitator by sponsoring a meeting of the leaders of these groups every two months to disseminate information to the group members, to

exchange ideas and to conduct seminars on various topics.

To strengthen the safety net in communities such as Cheektowaga where residents are struggling, the John R. Oishei Foundation created the Mobile Safety–Net Team Initiative to go into communities in the local area to assess how the effects of the downturn in the economy was impacting residents, help connect residents with the services they need, build relationships with service providers and gather information about human service needs. In Cheektowaga, the Mobile Safety–Net Team has connected the Town’s Offices of Economic & Community Development, Youth & Recreation and Senior Departments with individuals, non-profit organizations, local schools and colleges to help understand and address the needs of the citizens in the Town. Through monthly meetings and sub-committees, the group continues to plan ways to address those needs. From food banks to job training, the group steadily looks to connect and not duplicate services available for Town residents. Where appropriate and feasible, the Town will coordinate its housing programs with services designed to assist low income households to break the cycle of poverty.

## Program Specific Requirements

### AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

#### Introduction

#### Community Development Block Grant Program (CDBG)

##### Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>0</b>

#### Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

#### Discussion

All activities in this plan are devised for the benefit of persons of low and moderate income.