



Town of Cheektowaga Emergency Services

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Developing an Emergency Plan

Meet with your family members and discuss the dangers of possible emergency events including fire, severe weather, hazardous spills, and terrorism.

Discuss how you and your family will respond to each possible emergency including evacuation.

- Know how to contact all family members at all times.
- Discuss what to do in case of power outages or personal injuries.
- Draw a floor plan of your home. If possible. Mark two escape routes from each room.
- Select two (2) places to meet: a spot outside your home for an emergency such as fire, and a place away from your neighborhood in case you cannot return home (a real possibility during the day when most adults are at work and children are at school).
- Identify an out-of-town friend or relative as your “emergency family check in contact” for everyone to call if the family gets separated. Make sure all family members have the number. It is often easier to call out-of-town during an emergency than within the affected area.
- Post emergency contact numbers near all telephones.
- Include local police, fire, and health departments, poison control, your children’s schools, doctors, child/senior care providers and insurance agents.
- Make sure everyone knows how and when to call 9-1-1 or your local emergency medical services phone number.
- Install safety features in your home such as smoke detectors, fire extinguishers, and carbon monoxide detectors.
- Inspect your home for potential safety hazards – and correct them.
- Have your family learn basic safety and first aid measures.
- Keep all family records in a waterproof and fireproof safe.
- Have emergency supplies on hand.
- Teach adults how to turn off the water, gas, and electricity at main switches.
- If for any reason you do turn off natural gas service to your home, call your natural gas utility to restore service. DO NOT attempt to restore gas service yourself.
- Practice the Plan!