

IMMEDIATE OPENING
PART-TIME SENIOR NUTRITION SITE MANAGER NEEDED
FOR "STAYING FIT DINING" PROGRAM

At Infant of Prague Church, 921 Cleveland Drive
Monday through Friday
9:00 am – 1:00 pm

At the Cheektowaga Senior Center
\$10.75/hour

Must be a Cheektowaga Resident (including Village of Sloan & Depew)

Manages all operations of "Staying Fit Dining Program" for seniors.

Duties include:

- Food preparation: heating, serving, and cleaning up according to Erie County Health Department regulations.
- Orients new clients who wish to participate in the program.
- Recruiting and managing site volunteers.
- Taking meal reservations (telephone and in person).
- Placing orders.
- Tallying daily meal counts.
- Filling out Erie County weekly reports.
- Count and deposit program revenues.
- Works with senior center staff to plan special events/activities to coincide with lunch.

Must be in good physical condition (some lifting and bending required).

*Applications available in the Cheektowaga Personnel Department, Room 103 at
Cheektowaga Town Hall, Monday through Friday, 9:00 am – 4:30 pm.*

Or e-mail kpeek@tocny.org for more information.