

PLEASE POST

JOB OPENING

AMENDED

TITLE: LABORER (Labor/Temporary) Six (6) Vacancies
DEPARTMENT: Highway
SALARY: Pursuant to TCEA Bargaining Agreement
SHIFT: Monday through Friday; 7 am – 2 pm
*Must be available Saturdays, Sundays and holidays for emergency snow removal during the winter months
DATE: April 17, 2017

DISTINGUISHING FEATURES OF THE CLASS

The work involves performing routine manual work requiring physical endurance and willingness to perform a variety and repetitive tasks. Direct supervision is received from a variety of higher ranking employees who make work assignments and review work completed. Direction may be exercised by this class over part-time, seasonal, and lower-ranking maintenance and learning personnel. Does related work as required.

TYPICAL WORK ACTIVITIES

Cleans and services buildings by sweeping and mopping offices, halls, stairways, etc;
Waxes and buffs floors with mechanical equipment;
Oils, lubricates or greases motors such as found in engine room, laundry, elevators, etc;
Cleans lighting fixtures, replaces light bulbs, and washes windows, moves furniture and equipment and washes walls;
Assists with outside work such as sweeping walks, shoveling snow, cutting lawns, trimming hedges, etc;
Loads and unloads trucks;
Cleans and performs minor maintenance on trucks, tractors, and tools;
Picks up and disposes trash or soiled linen;
Delivers clean linen;
Acts as a messenger;
Assists in patching roads and streets;
Rakes, tamps, and shovels asphalt;
Excavates and backfills for construction and repairs;
Charges mixing machines with cement, sand and stone;
Cleans streets, park areas, culverts, sewers and basins;
Removes snow and ice from streets, walks, parks and recreations areas;
Acts as wing man on snow plow;
Sands, cinders, salts streets and roads;
Cuts grass, trims shrubs, rakes leaves, cuts brush, spades flower beds;
Acts as helper or assistant to skilled or semi-skilled workmen;
Assists in the installation and maintenance of water and sewer lines;
Assists in the installation and maintenance of traffic signs and markings;
Directs motor equipment and acts as flag man;
Performs a variety of heavy building cleaning work such as washing walls and windows.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS

Working knowledge of the maintenance and repair of buildings, fixtures and equipment; ability to make a variety of simple repairs and adjustments to buildings and equipment; ability to lift medium weights; willingness to perform routine manual work; willingness to work under all weather conditions; physical endurance; physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS

There are no education or experience requirements. Applicants must be able to perform moderately heavy physical labor.

THIS NOTICE IS POSTED IN COMPLIANCE WITH THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE TOWN OF CHEEKTOWAGA AND THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION AND SHALL REMAIN POSTED FOR A PERIOD OF EIGHT (8) WORKING DAYS. PLEASE SUBMIT AN ORIGINAL BID APPLICATION ADDRESSED TO THE PERSONNEL DEPARTMENT, A COPY OF SAME TO THE PRESIDENT OF THE TOWN OF CHEEKTOWAGA EMPLOYEES ASSOCIATION (Dean Szymkowiak) AND TO THE SUPERINTENDENT OF HIGHWAYS (Mark Wegner).