



**RESOLUTION 2017-508**

**ADOPTED**

**DOC ID: 10196**

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**Notice to Bidders for the Purchase of Copy Paper and Envelopes (Bid No. 2017-33 LAW)**

WHEREAS, it is in order that bids be advertised for the purchase of copy paper and envelopes for the Town; and

WHEREAS, specifications for same have been prepared by the Town Attorney's Office; NOW, THEREFORE, BE IT

RESOLVED, that the Town Clerk be and hereby is directed to publish a Notice to Bidders (BID# 2017-33 LAW ) for the Purchase of Copy Paper and Envelopes, said notice to be published in the CHEEKTOWAGA BEE, and BE IT FURTHER

RESOLVED, that sealed bids will be received and opened by the Town Clerk at a public bid opening to be held in the Council Chambers at the Cheektowaga Town Hall on **WEDNESDAY, OCTOBER 4, 2017 at 11:00 A.M.**



**NOTICE TO BIDDERS**

Sealed proposals will be received and considered by the Town Board of the Town of Cheektowaga on **Wednesday, October 4, 2017 at 11:00 am**, at the Town Clerk's Office in the Cheektowaga Town Hall, corner of Broadway and Union Roads, Cheektowaga, New York, for the purchase of copy paper and envelopes (BID# 2017-33 LAW) for all Town of Cheektowaga departments for calendar years 2017 (remainder of year) and 2018.

Information for bidders and specifications may be obtained from the Town Clerk at her office in said Town.

Proposals shall be submitted in a sealed envelope, plainly marked on the outside "Bid for Purchase of Copy Paper and Envelopes" and submitted to the Town Clerk prior to bid opening.

No bidder may withdraw his bid within forty-five (45) days after the actual date of the opening thereof.

The Town Board reserves the right to consider informal any bid not prepared and submitted in accordance with the provisions of the specifications and contract documents, and

may waive any informalities, make an award to other than the low bidder, should it be in the best interest of the Town, or reject any and all bids.

By order of the Town Board of the Town of Cheektowaga, Erie County, New York.

Vickie L. Dankowski  
Town Clerk

DATED: September 12, 2017

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Alice Magierski, Councilmember  
**SECONDER:** Diane Benczkowski, Supervisor  
**AYES:** Benczkowski, Rogowski, Kaminski, Meyers, Adamczyk, Hammer, Magierski

State Of New York  
Erie County  
Office Of The Clerk Of The  
Town of Cheektowaga

ss:

This is to certify that I, *Vickie L. Dankowski*, Clerk of the *Town of Cheektowaga*, in the *said County of Erie*, have compared the foregoing copy of resolution with the original resolution now on file at this office, and which was passed by the Town Board of the *Town of Cheektowaga*.

in said *County of Erie*, on Tuesday, September, 12, 2017,  
and that the same is a correct and true transcript of such original  
resolution and the whole thereof.

(Seal)

*In Witness Whereof*, I have hereunto set my hand and affixed the seal of said  
Town on Wednesday, September, 13, 2017.



CLERK OF THE TOWN BOARD, TOWN OF CHEEKTOWAGA, NY