

**TOWN OF CHEEKTOWAGA
APPLICATION FOR PERMISSION
TO HOLD SPECIAL EVENT**

NAME OF APPLICANT _____
NAME OF ORGANIZATION _____
ADDRESS _____
CITY/STATE/ZIP _____ PHONE _____

DATE OF SPECIAL EVENT _____
TIME OF SPECIAL EVENT _____
LOCATION OF SPECIAL EVENT _____
PURPOSE OF SPECIAL EVENT _____

ARE YOU GOING TO BE UTILIZING A TENT? YES _____ NO _____
IF YES, A PERMIT MUST BE OBTAINED FROM THE BUILDING DEPT.

WILL YOU BE USING FIREWORKS? YES _____ NO _____

PARADE DESIRED? YES _____ NO _____

PARADE ROUTE _____

POLICE ESCORT NEEDED? YES _____ NO _____

NUMBER OF VEHICLES IN PARADE _____

NUMBER OF PEOPLE IN PARADE _____

TIME DURATION OF PARADE _____

WILL ANY ROADS NEED TO BE CLOSED TO TRAFFIC? YES _____ NO _____

IF YES, WHICH ROADS? _____

HOW MANY PEOPLE ARE EXPECTED TO ATTEND SUCH SPECIAL EVENT? _____

LIST BELOW, THE CONTACT PERSONS/SPONSORS OF THIS SPECIAL EVENT:

NAME	ADDRESS	PHONE NUMBER
_____	_____	_____
_____	_____	_____
_____	_____	_____

FEES:

APPLICATION FEE	\$ 25.00	INV # _____
TENT PERMIT	\$100.00	INV # _____
BALL DIAMOND	\$ _____	INV # _____
SHELTER FEE	\$ _____	INV # _____
CULTURAL CENTER (\$350.00 RES.) (\$750.00 NON-RES) (PLUS \$100/HOUR FOR EACH HOUR OVER 4 HOURS)	\$ _____	INV # _____
CLEANUP/MAINTENANCE	\$ 100.00	INV # _____
POLICE ESCORT	\$ _____	INV # _____
OTHER _____	\$ _____	INV # _____
_____	\$ _____	INV # _____

I, THE UNDERSIGNED, HEREBY MAKE APPLICATION FOR THE ABOVE DESCRIBED SPECIAL EVENT, AND AGREE TO BE BOUND BY THE TERMS HEREIN STATED.

(SPACE BELOW FOR TOWN OF CHEEKTOWAGA USE ONLY)

TOWN DEPARTMENT APPROVALS/DENIALS: <u>PLEASE INITIAL!</u>			
<u>DEPARTMENT</u>	APPROVED _____	DENIED _____	DATE _____
POLICE	APPROVED _____	DENIED _____	DATE _____
BUILDING	APPROVED _____	DENIED _____	DATE _____
FIRE	APPROVED _____	DENIED _____	DATE _____
HIGHWAY	APPROVED _____	DENIED _____	DATE _____
YOUTH & REC	APPROVED _____	DENIED _____	DATE _____
FACILITIES	APPROVED _____	DENIED _____	DATE _____
APPROVAL IS AT DISCRETION OF CHEEKTOWAGA TOWN BOARD			